



Association des sections internationales
britanniques et anglophones

**ASSOCIATION DES SECTIONS INTERNATIONALES
BRITANNIQUES ET ANGLOPHONES**

Association subject to the law of 1st July 1901 and the Decree of 16th August 1901

Association régie par la Loi du 1^{er} juillet 1901 et le Décret du 16 août 1901

Reference no. / *No. de référence*: **W922003590**

Registered address / *Siège social*: **Section Britannique, Lycée International,
2bis rue du Fer à Cheval, 78101 St. Germain-en-Laye**

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
PROCÈS-VERBAL DE LA
RÉUNION DU CONSEIL D'ADMINISTRATION**

DATE: 14th October 2021

PLACE: Sèvres – in person

PRESENT

1. James Cathcart (St. Germain), President
2. Shaun Corrigan (Fontainebleau), Treasurer
3. Alan Geary SLL HG (Lyon)
4. Betty Lau-Vanchet (Sèvres)
5. Laura Martin-Clark (Ferney-Voltaire)
6. Rob Miller (Lyon), Vice President, SLL History-Geography
7. Xavier Vuiller (Colomier)

ABSENT EXCUSED

8. Nick Baker (St. Germain), SLL English
9. Katharine Axten (Balzac parents)

MEETING

The meeting started at 18H

1. Agenda

- Update on BFI negotiation with the ministry/Cambridge.
- Process for interviewing potential new board members?
- draft for Gift Acceptance Policy to review

- English Language requirements at UK/other universities
- Masterclasses
- ASIBA membership fees – i) update on 2020/21 and ii) 2021/22 and beyond (cf.
- OIB Administrative Assistant succession planning (short and long-term plans)
- Planning & Draft programme Schools Forum in Lyon
- Request for a vice or co-secretary for 2021-22

2. **BFI**

1. General understanding that the 8 hour envelope of hours for the OIB will be maintained with the two new modules ‘Apprendissage linguistique & culturel’ and ‘Connaissance du Monde’ folded into the existing hours for LL and HG.
2. The coefficients of section international-taught subjects will increase with the BFI.
3. Three letters have been sent by CIE to MEN. The validation of the external examinations of the BFI remains the remit of CIE.
4. Strategic partnership between ASIBA & CIE: the associate agreement to grow Cambridge Primary & IGCSE in France to sustain CIE’s support of the BFI.
5. David Gage will re-negotiate the renewal of the associate agreement in November.

3. **New Board Members**

1. Need to check statutes for co-opting new members
2. Candidates to be interviewed by James, Rob and Alan.
3. Confidentiality agreement for all members to sign. Xavier to propose a draft.

4. **Gift Acceptance Policy**

1. Reviewed by David Gage and approved by board. Published on website.

5. **English Language Requirements – University reference**

1. Question of whether the mapping of the new BFI to CEFR will be worth the investment.
2. Rob Miller will contact the Dutch University Consortium to explore ways of establishing a common policy/ improved recognition of the OIB/BFI as a language requirement
3. Dutch University Audit: RM to assign board members to unis.

6. **Masterclasses**

1. 3 Masterclasses have already been organized for this year’s programme (1st Masterclass: Sophie Peda in December).
2. JC’s Communication Toolkit timeline: deadline for proposals 15th November. Board to review proposals for Masterclasses at November meeting.
3. See with David Milner for a virtual ASIBA background for ZOOM.

7. **Membership Fees**

1. As agreed in previous years, the stepped increase will continue in 2021-22. To be voted in November meeting.

8. Succession planning for ASIBA administrative role

1. Catherine Sagne is officially retiring 1st February
2. Part of CS's workload will be transferred to the database overseen by the IT manager at St Germain
3. The database system will centralise: invoicing, examiners and examining centres info, candidate # of schools, oral examining tables
4. A convention will be drafted between the British Section St Germain and ASIBA. ASIBA will be billed for the deployment of the IT manager for organisation/oversight of OIB examinations.
5. JC suggested a convention between Sèvres and ASIBA to oversee the organisation of the two annual subject meetings at the FEI in Sèvres. BLV to see with SIS administrative team whether this is possible.
6. Xavier Vullier raised question about succession planning for the Subject Leaders. XV stated the need for guidelines and transparency in the recruitment of future subject leaders (eg; with input of inspectors).
7. General discussion about the roles in ASIBA are subsidised indirectly by schools which compensate teachers/directors with responsibility hours or payment for time invested.

9. Schools Forum 13-14th January in Lyon

1. BFI (JC)
2. Unifrog and Dutch Unis Consortium (RM)
3. Dragonfly workshop on promoting independent research and learning for Connaissance du Monde module (BLV)
4. Laura Martin Clarke to lead a session on professional development.

10. Vice Secretary to second ELV?

1. Shaun Corrigan kindly offered to alternate the drafting of minutes.
2. Request to David Gage to oversee the AGM in January?

11. Next Board Meeting: 29th November @ 11h GoogleMeet.

James Cathcart, President

Betty Lau-Vanchet, General Secretary