

# Standard - Euro fees list

October 2016 to September 2017

## Introduction

At Cambridge International Examinations we prepare school students for life, helping them develop an informed curiosity and a lasting passion for learning. We are part of Cambridge Assessment, a department of the University of Cambridge.

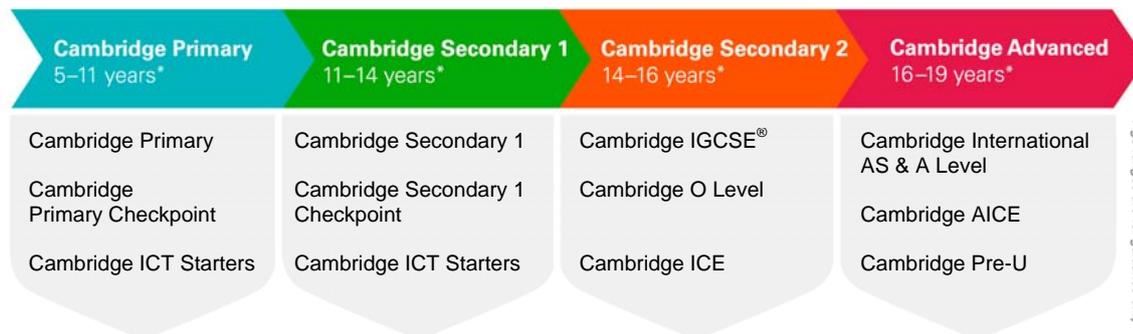
Our international qualifications are recognised by the world's best universities and employers, giving students a wide range of options in their education and career. As a not-for-profit organisation, we devote our resources to delivering high-quality educational programmes that can unlock learners' potential.

This fees list includes:

- Application fees
- Cambridge programmes and qualifications (see diagram below)
  - Cambridge Primary
  - Cambridge Secondary 1
  - Cambridge Secondary 2
  - Cambridge Advanced
- Cambridge Professional Development Qualifications.

In this fees list, we refer to 'Cambridge schools'. These are schools, colleges or any other organisation registered to offer our qualifications. Our registration year runs from 1 October to 30 September each year.

## Cambridge programmes and qualifications



*IGCSE® is the registered trademark of Cambridge International Examinations.*

Each of our education stages has four dimensions:



### If you have any questions

Getting in touch with us is easy – email us at [info@cie.org.uk](mailto:info@cie.org.uk) or call **+44 1223 553554**.

Learn more about Cambridge at [www.cie.org.uk](http://www.cie.org.uk) or check the Help area of our website at [www.cie.org.uk/help](http://www.cie.org.uk/help)

**Registering as a Cambridge school**
**Cambridge school: Application fee**

Before your school can offer our qualifications, you must go through our application process, which includes an approval visit where a Cambridge representative will visit your school to understand your plans and help you to register. A school application fee applies. We will refund €670 of the fee if a school does not meet our standards. We retain the remainder of the fee to cover the cost of your school approval visit.

	<b>EURO (€)</b>
Application fee.....	2,010.00

**Programme fees – what’s included**

	Cambridge Primary programme fee	Cambridge Secondary & Advanced programme fee
Cambridge Primary	●	
Cambridge ICT Starters	●	●
Cambridge Secondary 1	●	●
Cambridge Secondary 2		●
Cambridge Advanced		●
Cambridge Professional Development Qualifications	●	●

**Cambridge school: Cambridge Primary programme fee**

Following a successful school approval visit, schools pay a yearly programme fee. The school registration year runs from 1 October to 30 September. See page 4 for candidate entry fees for Cambridge Primary Checkpoint and Cambridge Secondary 1 Checkpoint.

	<b>EURO (€)</b>
Schools renewing their registration from the previous year, or schools registering for the first time before 31 Dec 2016 .....	3,355.00
Schools registering for the first time part way through the registration year:	
from 1 Jan 2017 to 31 Mar 2017 .....	2,516.25
from 1 Apr 2017 to 30 Jun 2017 .....	1,677.50
from 1 Jul 2017 to 30 Sep 2017 .....	838.75

**Cambridge school: Cambridge Secondary & Advanced programme fee**

Following a successful approval visit, schools pay a yearly Cambridge Secondary & Advanced programme fee. The school registration year runs from 1 October to 30 September. See page 6 for candidate entry fees.

	EURO (€)
Schools renewing their registration from the previous year, or schools registering for the first time before 31 Dec 2016.....	.6,600.00
Schools registering for the first time part way through the registration year:	
from 1 Jan 2017 to 31 Mar 2017 .....	4,950.00
from 1 Apr 2017 to 30 Jun 2017 .....	.3,300.00
from 1 Jul 2017 to 30 Sep 2017 .....	1,650.00

You will not be charged the yearly programme fee for 2017/18 if your annual spend is over €10,170.00 in the year from October 2016 to September 2017. The application fee and the Cambridge Secondary & Advanced programme fee do not count towards the €10,170.00 total.

What counts towards your annual spend	
Cambridge Primary programme fee	Cambridge Professional Development Qualifications
Qualification entry fees <sup>1</sup>	Cambridge Professional Development training courses
Cambridge AICE Diploma and ICE Certificate entry fees	Results services <sup>2</sup>
Publications catalogue purchases	Post-results services

<sup>1</sup> Late entry fees do not count towards your annual spend

<sup>2</sup> Enquiries about results (EARs) and any subsequent appeals do not count towards your annual spend

### Cambridge Primary

Cambridge Primary schools paying the Cambridge Primary programme fee (see page 3) can offer **Cambridge Primary Checkpoint** at the end of the Cambridge Primary stage. Cambridge Primary Checkpoint tests are available for English, English as a second language, mathematics and science.

Learn more about Cambridge Primary at [www.cie.org.uk/cambridgeprimary](http://www.cie.org.uk/cambridgeprimary)

	EURO (€)
Cambridge Primary Checkpoint (per candidate, per subject).....	16.69

### Cambridge Secondary 1

**Cambridge Secondary 1** is included as part of the Cambridge Primary and Cambridge Secondary & Advanced programme fees.

Cambridge Secondary 1 includes comprehensive support such as Cambridge Secondary 1 Progression Tests and analysis tools, teacher guides and schemes of work all housed on a secure Cambridge Secondary 1 support site. To enrol for Cambridge Secondary 1, please contact our Customer Services team.

Cambridge schools can also offer **Cambridge Secondary 1 Checkpoint** tests at the end of the Cambridge Secondary 1 stage. Cambridge Secondary 1 Checkpoint tests are available for English, English as a second language, mathematics and science.

Learn more about Cambridge Secondary 1 at [www.cie.org.uk/cambridgesecondary1](http://www.cie.org.uk/cambridgesecondary1)

	EURO (€)
Cambridge Secondary 1 Checkpoint (per candidate, per subject) .....	32.44

### Cambridge ICT Starters

Cambridge ICT Starters is available to Cambridge schools paying the Cambridge Primary or Cambridge Secondary & Advanced programme fee. It introduces learners, typically aged 5 to 14, to the key ICT applications they need to acquire to understand the impact of technology on our daily lives.

#### Fees per candidate:

	EURO (€)	
Cambridge ICT Starters Initial Steps Stage 1 (3 modules) .....	31.24	per stage
Cambridge ICT Starters Initial Steps Stage 2 (3 modules) .....	31.24	per stage
Cambridge ICT Starters Initial Steps Full Award – Stage 1 & 2 (6 modules).....	62.48	full award
Cambridge ICT Starters Next Steps Stage 1 (4 modules) .....	45.17	per stage
Cambridge ICT Starters Next Steps Stage 2 (4 modules) .....	45.17	per stage
Cambridge ICT Starters Next Steps Full Award – Stage 1 & 2 (8 modules).....	90.34	full award
Cambridge ICT Starters On Track Stage 1 (4 modules) .....	45.17	per stage
Cambridge ICT Starters On Track Stage 2 (4 modules) .....	45.17	per stage
Cambridge ICT Starters On Track Full Award – Stage 1 & 2 (8 modules) .....	90.34	full award

### Cambridge Secondary 2

**Cambridge Secondary 2** is included within the Cambridge Secondary & Advanced programme fee.

Cambridge schools can offer a wide range of **Cambridge IGCSE®** or **Cambridge O Level** subjects.

Learn more about Cambridge Secondary 2 at [www.cie.org.uk/cambridgesecondary2](http://www.cie.org.uk/cambridgesecondary2)

**Fees per candidate:**

	EURO (€)	
Cambridge IGCSE.....	79.77	per subject
Cambridge IGCSE Double Award.....	159.54	per subject
Cambridge ICE Certificate Entry Fee.....	58.37	per certificate
Cambridge O Level.....	123.17	per subject

### Cambridge Advanced

**Cambridge Advanced** is included within the Cambridge Secondary & Advanced programme fee.

Cambridge schools can offer a wide range of subjects for **Cambridge International A Level** (which can be studied as a staged assessment – Cambridge International AS Level and A2).

Learn more about Cambridge Advanced at [www.cie.org.uk/cambridgeadvanced](http://www.cie.org.uk/cambridgeadvanced)

**Fees per candidate:**

	EURO (€)	
Cambridge International A Level (except A Level Global Perspectives (9239)) .....	126.85	per subject
Cambridge International AS Level or A2 (except AS Global Perspectives (9239)).....	84.99	per subject
Cambridge AICE Diploma Entry Fee.....	95.11	per diploma
Cambridge AICE Double Credit (Cambridge A Level) .....	126.85	per subject
Cambridge AICE Full Credit (Cambridge AS Level and A2) .....	84.99	per subject

**Cambridge International AS & A Level Global Perspectives and Research (GPR).** Learners develop research, thinking, reasoning and communication skills by following a structured approach to analysing and evaluating arguments and perspectives. The skills they gain help them to meet the demands of twenty-first century learning and to make a successful transition to higher education.

**Fees per candidate:**

	EURO (€)
Cambridge International A Level Global Perspectives (9239).....	241.93
Cambridge International AS Level Global Perspectives (9239) .....	149.99

### Cambridge Pre-U Global Perspectives and Research (GPR)

**Fees per candidate:**

	EURO (€)	
All Cambridge Global Perspectives and Research components (1, 2, 3, 4).....	241.93	per subject
Cambridge Pre-U Global Perspectives components only (1, 2, 3) .....	149.99	per subject
Research component only with Cambridge Pre-U Global Perspectives or Cambridge International AS Level Global Perspectives mark carried forward .....	149.99	per subject

**Cambridge Professional Development Qualifications and Teacher Training**
**Cambridge Professional Development Qualifications (PDQ).**

Cambridge PDQs provide a framework on which schools can build a programme of professional development. We support schools to design and run programmes that help teachers and leaders engage critically with international best practices, apply new ideas and approaches, and improve the quality of their teaching and leadership to enhance their students' learning.

Learn more at [www.cie.org.uk/pdq](http://www.cie.org.uk/pdq)

**Fees for online Programme Leader courses**

The Programme Leader Induction course introduces key features and core principles of the Cambridge PDQs and supports programme leaders to design their local programme. Programme Leaders wanting to run a Diploma programme also complete the Extension course.

	EURO (€)
Online Programme Leader Induction course .....	159.75
Online Programme Leader Induction and Extension course (for the Diplomas) .....	287.55
Online Programme Leader Extension course only .....	127.80
Remark of the programme plan and rationale .....	63.90

**Programme fee for Cambridge Professional Development Qualifications**

Access to our Cambridge Professional Development Qualifications is included in both the Cambridge Primary programme fee and the Cambridge Secondary & Advanced programme fee. Before your school can offer Cambridge PDQs, you must receive approval from Cambridge.

Schools that are not already a registered Cambridge school paying a Cambridge Primary programme fee or a Cambridge Secondary & Advanced programme fee will be charged:

	EURO (€)
Schools renewing their registration from the previous year, or schools registering for the first time before 31 Dec 2016.....	6,600.00
Schools registering for the first time part way through the registration year:	
from 1 Jan 2017 to 31 Mar 2017 .....	4,950.00
from 1 Apr 2017 to 30 Jun 2017 .....	3,300.00
from 1 Jul 2017 to 30 Sep 2017 .....	1,650.00

**Fees per candidate:**
**Cambridge International Certificate or Diploma in Teaching & Learning**
**Cambridge International Certificate or Diploma in Teaching with Digital Technologies**
**Cambridge International Certificate or Diploma in Teaching Bilingual Learners**
**Cambridge International Certificate or Diploma in Educational Leadership**

	EURO (€)
<b>Certificate</b> .....	220.50
<b>Diploma</b> .....	441.00
Module 1 .....	220.50
Module 2 .....	132.30
Module 3 .....	88.20

Note: Full Diploma fees exclude module re-sits, for which the fee is the relevant module fee.

**Cambridge Professional Development Qualifications and Teacher Training**
**Professional development training courses (subject and skills based)**

We deliver a wide range of teacher training and professional development courses and programmes through:

- face to face training
- webinars
- online courses
- examiner feedback web conferences after each exam series
- dedicated tutor led courses on a range of syllabuses
- self-study courses.

Learn more about teacher training at [www.cie.org.uk/professionaldevelopment](http://www.cie.org.uk/professionaldevelopment)

Fees for teacher training depend on the type of delivery method and are available on request. Please contact [info@cie.org.uk](mailto:info@cie.org.uk) for further information.

**Late entry, entry amendment or change of syllabus (in addition to the normal syllabus fee)**

After the final entry closing date we will charge late fees for any new entries you make, as well for entry amendments or syllabus changes. Entries or changes received after the advertised deadlines can cause disruption to carefully scheduled processes and cause significant extra work. Late entry fees are therefore applied to recover the costs associated with the additional processing requirements, and to encourage the submission of entries by the advertised closing dates.

	EURO (€)
Late entries .....	44.10
Very late entries .....	110.25

Series closing dates for 2016/17 (except Cambridge Primary Checkpoint and Cambridge Secondary 1 Checkpoint).

Session	Final entry closing date	Late entries period begins	Very late entries period begins*
November	16-Aug	17-Aug	01-Oct
November re-takes	21-Sep	22-Sep	01-Oct
June	21-Feb	22-Feb	18-Apr

Series closing dates for 2016/17 for Cambridge Primary Checkpoint and Cambridge Secondary 1 Checkpoint.

Session	Final entry closing date	Late entries period begins	Very late entries period begins*
October	16-Aug	17-Aug	17-Sep
May	21-Feb	22-Feb	12-Mar

\* Cambridge may be unable to accept entry changes in the very late entries period if these are received too close to the exam.

**Results service**

	EURO (€)
Duplicate results – whole school.....	57.75
Duplicate results – broadsheet only.....	38.59
Duplicate results – additional fee for despatch by courier .....	50.14
Priority results information .....	58.28
Priority results information – additional fee for extra copy .....	15.44
Priority results information – additional fee for despatch by courier.....	50.14
Appeals against enquiries about exam results outcomes Stage 1 .....	192.68
Appeals against enquiries about exam results outcomes Stage 2 .....	231.00

**Post-results service**

	EURO (€)
Certifying statement search fee .....	55.39
Certifying statement – additional fee for extra copy.....	15.44
Certifying statement – additional fee for despatch by courier .....	50.14
Certifying statement – additional fee for authentication per statement.....	197.14
Replacement certificate - name amendment requested after the issue of certificates.....	55.44
Replacement certificate - date of birth (DOB) amendment requested after the issue of certificates (accredited syllabuses only).....	55.44
Replacement certificate – additional fee for despatch by courier.....	50.14
Replacement statement of results (SoR) – name amendment requested after the issue of SoR .	55.44
Replacement statement of results – DOB amendment requested after the issue of SoR.....	55.44
Replacement statement of results – additional fee for despatch by courier .....	50.14
Verification of results .....	24.68

Enquiries about results						Euro (€)
Service number	Description	Cambridge O Level / IGCSE	Cambridge International AS & A2 Level / A Level/Pre-U	Cambridge Professional Development / Cambridge Diploma in Business		
		Component fee	Component fee	Timetabled module	On-demand module	
1	Clerical re-check	20.84	23.15	20.84	Not available	
1S	Clerical re-check with a copy of the script	45.57	46.20	---	---	
2	Review of marking and clerical re-check	48.56	57.75	48.56	48.56	
2S	Review of marking and clerical re-check with a copy of the script	73.24	83.21	---	---	
3	Review of marking and clerical re-check, with detailed report on assignment module	--- Discontinued ---			76.91	
4	Review of marking for one assignment module and report on a group of candidates All candidates in the group must have taken the same combination of components. For the first five candidates: For each additional candidate up to a maximum of 30:	--- Discontinued --- --- Discontinued ---			338.63 61.95	
5	Re-moderation of the school's coursework marks for a component, together with a report on the assessment of the coursework of the candidates	277.20	321.30	---	---	
6	Recalculation of Cambridge AICE or ICE Diploma (non-refundable fee) For the first five candidates: For each additional candidate:	102.17 10.29	102.17 10.29	---	---	
9	Report on the work of a group of candidates Note: The report is for the information of teachers only and does not involve any review of marking. For the first five candidates: For each additional candidate up to a maximum of 15:	253.73 35.28	284.60 46.20	253.73 35.28	--- ---	

### Fees for other Cambridge services

EURO (€)

Returning Cambridge IGCSE Art and Design (0400) work to your school ..... 244.65 per component

The costs are based on items being returned by courier and on work being a maximum size of A2. We may charge additional postage if the maximum size is exceeded.

For more information and details of restrictions see 'Teacher Assessment – Form 5' available to download from [www.cie.org.uk/examsOfficers](http://www.cie.org.uk/examsOfficers)

#### Fees are available on request for other Cambridge services:

- consultancy on curriculum and assessment design
- publications
- merchandise.

### Refund of fees

We only refund fees if you let us know about the withdrawal of a candidate before the published entry closing date. We issue refunds after the end of the examination series. More information is in the *Cambridge Handbook* available at [www.cie.org.uk/examsOfficers](http://www.cie.org.uk/examsOfficers).

If a school applying to become a Cambridge school does not meet our standards, we will refund €670 of the application fee (see page 3).

### Taxation

Fees are net of local taxation. All fees are payable without deduction for any taxes; all sums payable to us shall be increased to the extent necessary to provide us with the same net amount we would have received if no such taxes had been applicable to those fees.

### Invoicing and payment

Our preferred method of invoicing is via email. To register your contact information, please contact us at [info@cie.org.uk](mailto:info@cie.org.uk). We issue invoices in Euro (€)

Our preferred method of payment is in Euro (€) either by electronic or telegraphic transfer to the bank account details below or by a cheque or banker's draft made payable to 'UCLES'. If payment is made by bank transfer, you need to quote your school name and number, and invoice number(s) within the payment details.

#### Our bank account details

Bank Name: Barclays Bank plc  
Bank Address: 9-11 St. Andrew's Street  
Cambridge, CB2 3AA  
United Kingdom  
Account No: 53260099  
Account Name: UCLES  
Sort Code: 20 - 17 - 19  
Swift Code: BARCGB22  
IBAN Number: GB33BARC20171953260099

We are also able to take payment by credit card. The credit card payment form is available on CIE Direct or by request from our Customer Services team at [info@cie.org.uk](mailto:info@cie.org.uk), and must be faxed to our secure fax number **+44 1223 558930**. We will make an additional 2 per cent charge for any payments made by credit card and payment can only be made in the invoiced currency. Please ensure if large values are to be paid that your credit card company is aware in advance. If your school wishes to change the currency in which you pay, you will need to give us 18 months' notice in writing.

### If you have any questions

Getting in touch with us is easy – email us at [info@cie.org.uk](mailto:info@cie.org.uk) or call **+44 1223 553554** or check the Help area of our website at [www.cie.org.uk/help](http://www.cie.org.uk/help)