



**ASSOCIATION DES SECTIONS INTERNATIONALES
BRITANNIQUES ET ANGLOPHONES**

Association subject to the law of 1st July 1901 and the Decree of 16th August 1901

Association régie par la Loi du 1^{er} juillet 1901 et le Décret du 16 août 1901

Registration no. / No. d'enregistrement: **28028455**

Registered address / *Siège social*: British Section, Lycée International, 2 bis rue du Fer à Cheval,
78101 Saint Germain-en-Laye, France

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS

10.00 a.m. Thursday 9th July 2015

Venue: British Section, Lycée International Saint Germain-en-Laye

Present: James Cathcart, Peter Woodburn, Nicholas Baker, Rob Miller, Shaun Corrigan

Apologies: David Gage, Betty Lau, Lilli Parrot

1. Presentations of email systems: Schoolpost and Mailchimp (Sandrine Hurst and Rob Miller)

Following a review of the two systems, the board members present decided unanimously to purchase Schoolpost for immediate implementation because it offers superior tools for gathering and managing information which is crucial for the sustainability of the qualification in an era of significant growth.

2. Presentation by Boldset (ASIBA website), 11.00 - 12.00

Decisions that need to be made:

- (a) where to host the new website: Boldset (approx 500€ per year) or another hosting site e.g. OVH (around 150€ per year). RM to investigate hosting recommended by his student
- (b) Who to train as an administrator: JC nominated as administrator, with NB, RM and CAS to join him for training on editing the website
- (c) Text: JC to create google shared doc for text and volunteers to produce text by 15th September. Please sign up to the google excel sheet

The meeting ended at 1.00pm.

Signed

James Cathcart, President