



ASIBA
Association des Sections Internationales
Britanniques et Anglophones

**ASSOCIATION DES SECTIONS INTERNATIONALES
BRITANNIQUES ET ANGLOPHONES**

Association subject to the law of 1st July 1901 and the Decree of 16th August 1901

Association régie par la Loi du 1^{er} juillet 1901 et le Décret du 16 août 1901

Reference no. / No. de référence: **W922003590**

Registered address / *Siège social*: **Section Britannique, Lycée International,
2bis rue du Fer à Cheval, 78101 St. Germain-en-Laye**

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
PROCÈS-VERBAL DE LA
RÉUNION DU CONSEIL D'ADMINISTRATION**

DATE: 4th June 2015

PLACE: By telephone conference call

PRESENT

1. James Cathcart (St. Germain), President
2. Rob Miller (Lyon), Vice President, Subject Leader History-Geography
3. Nick Baker (St. Germain), Subject Leader English
4. David Gage (St. Germain parents), General Secretary
5. Lilli Parrott (Balzac parents)

ABSENT EXCUSED

6. Shaun Corrigan (Fontainebleau), Treasurer
7. Betty Lau (Sèvres)
8. Peter Woodburn, (Ferney-Voltaire), Associate President

MEETING

The President opened the meeting at 14:00.

1. Website

- 1.1 RM led the discussions on the website project.
- 1.2 ASIBA Board to meet to review the website on 8th or 9th July to coincide with PW being in Paris for another meeting; exact time and place (possibly Sèvres) to be

confirmed possibly early on morning of 9th. Those unable to attend in person (e.g. LP and DG) or for whom it would be more practical (RM) to attend remotely if possible.

- 1.3 Boldset / David Milner to be asked to present the website in its then state of development to the directors either in person or remotely on screen. RM will give initial feedback to Boldset based on the comments from the directors so far.
- 1.4 Logo – some discussion took place on the logo. LP felt that its modern style conflicts with the CIE logo when the two appear close to each other (e.g. on the Handbook). Others felt that a distinctive image for ASIBA is not a bad thing. The Board expects Boldset to suggest an alternative logo as envisaged by the accepted quote.
- 1.5 Training – it was noted that Catherine Sagne will be the primary recipient of training to up-date and maintain the new website. RM advised that at least 2 others would need to know how to up-date too (some already have experience on this platform).
- 1.6 Email system - JC suggested incorporating an email system (SchoolPost, cost around €400 to set up and c. €400 pa) within the website which has functionality which would greatly assist CS in her work. RM suggested ChimpMail, a free programme, might be adequate. **Action point:** JC to try to arrange for Sandrine Hirst to present SchoolPost at the next and RM could present ChimpMail on the same occasion.
- 1.7 50% of the Boldset fee has been paid as per the agreement (50% on commissioning and 50% on going live).

There being no further business to discuss the meeting closed at 14:45.

Signed

James Cathcart, President

Signed

David Gage, General Secretary