



**ASSOCIATION DES SECTIONS INTERNATIONALES
BRITANNIQUES ET ANGLOPHONES**

Association subject to the law of 1st July 1901 and the Decree of 16th August 1901
Association régie par la Loi du 1^{er} juillet 1901 et le Décret du 16 août 1901

Registration no. / No. d'enregistrement: **28028455**

Registered address / *Siège social*: 21 allée de Bourrienne, 92500 Rueil-Malmaison

Minutes of the Annual General Meeting of 5th May 2009
Procès-verbal de l'Assemblée Générale Ordinaire du 5 mai 2009

DATE: 5th May 2009 at 10:00 a.m.

PLACE: Château de Hennemont, Lycée Internationale, Saint Germain en Laye

PRESENT:

<u>Active members (voting)</u>	<u>Represented by:</u>
APESA (Association des Parents d'Elèves de la Section Anglophone) du Lycée Honoré de Balzac	Derek Erb
Parents de la Section Anglophone de Buc (PSAB)	Anne Sargeant
Ivan Karaïvanov, EAB Étoile	
Section Anglophone, EAB Étoile	Caroline Foubert-Lew represented by Ivan Karaïvanov
Peter Woodburn, Ferney-Voltaire	
Association ALA-ELP, Ferney-Voltaire	Julie Badoche represented by Peter Woodburn
Glenys Kennedy, Section Anglophone du Collège International, Fontainebleau	
APE de la Section Anglophone du Collège International, Fontainebleau	Alan Drew represented by Glenys Kennedy
APESIA, Nogent-sur-Marne ,	Michèle Willis represented by Pascal Willis
Lycée V & H Basch, Rennes	Jean-Pierre Monlaurent
Philip Shaw-Latimer, British Section, Lycée International, Saint-Germain en Laye	
APE de la Section Britannique du Lycée International, Saint-Germain en Laye	David Gage

MEETING

The agenda was taken as read.

1. President's Report

- 1.1 The President, Glenys Kennedy, welcomed the members attending and summarised her report.
- 1.2 The President reminded the meeting that ASIBA's fundamental role continues to be to support and promote the British Option of the French Baccalauréat whilst not interfering with the functioning of the exam itself which is a state exam within the remit of the national education authorities.
- 1.3 The President reminded the meeting of ASIBA's continued funding of two visits to France each year by each of the Cambridge inspectors, Clare Sladden and Adrian Barlow, for teacher-examiner training sessions in the two British Option subjects (Geography / History and English Language / Literature) one in spring and one in autumn.
- 1.4 In response to questions from Pascal Willis (Nogent) the President confirmed that these teacher-examiner training sessions relate to the lycée / Baccalauréat programme (not college / Brevet) and that the sessions are open to all OIB schools, all of whom are invited. The President expressed the view that attendance at such meetings by college teachers would not appear to be appropriate as the work would relate to the Baccalauréat syllabus / set books, but she said presence as an observer could be investigated.
- 1.5 Derek Erb (Balzac) and David Gage (St Germain) suggested that ASIBA members should be systematically advised of each training session just for information purposes. It was suggested that this information be posted on the website.
- 1.6 The President expressed ASIBA's gratitude for the professionalism and dedication of the Cambridge inspectors whose role is so key to the maintenance of standards.
- 1.7 The President mentioned an international meeting held in Valbonne where the representative of the Ministry of Education indicated his support of the OIB and its unrivalled quality.
- 1.8 A major project for ASIBA in the coming year will be to increase the profile of the OIB as regards the Grandes Ecoles in France. It was noted that Anne Potonnier (Sevres) had expressed her willingness to assist on this and a letter was being prepared to be sent to the Directors of the "classes préparatoires" to request a meeting. Pascal Willis recommended the presence of persons who had first hand knowledge of the "prépa" at that eventual meeting.
- 1.9 A discussion took place on the presentation to the Universities' Group (admissions officers of the Russell Group of Universities) financed by ASIBA in the summer of last year and whether this and/or other such presentations should be organised in the coming year. Philip Shaw-Latimer, the Treasurer, reported that two teachers from St.

Germain en Laye had recently made a presentation to a UCAS meeting attended by admissions tutors.

- 1.10 Derek Erb said that the PowerPoint file from last year's Universities' Group presentation (which is on the website) had proved to be a useful tool in explaining the OIB to admissions officers.
- 1.11 Further discussion took place, with contributions from Anne Sargeant, Derek Erb and Philip Shaw-Latimer, on the perception of the OIB by foreign universities (marks requested vis-à-vis the ordinary Bac, universities will get conflicting advice and point of view).
- 1.12 Peter Woodburn advised that a presentation to the Colleges of Cambridge might be arranged for next year and if so a request might be made to ASIBA for travel and accommodation costs. He added that admission tutors (rather than admission officers) should be the main target.
- 1.13 The possibility of improving communication and organising a presentation to UCAS next year was discussed, possibly with three teachers (including a head of a non-fee paying Section) attending. A budget of around €1,000 was envisaged.
- 1.14 The up-dating of the French translation of the OIB Handbook (following the annual up-dating of the English version) is underway. This will become an annual expense for ASIBA. It is proposed to organise the translation of the website.

2. Treasurer's Report

- 2.1 The Treasurer, Philip Shaw-Latimer, circulated a statement of income and expenditure for the accounting year 2007-8.
- 2.2 He reported that as at today there was a credit balance of approximately €1,300 on the current account which will cover the next two teacher-examiner sessions. He mentioned that M. Vigié (ministry inspector for History/Geography) would be visiting Cambridge next week and that, as previously approved by the Board, ASIBA would bear the travel costs (train). Peter Woodburn underlined the importance of this visit which maintains and encourages communication between the Ministry and Cambridge.
- 2.3 The Treasurer advised that €4,424 stands to the credit of the savings account (livret epargne). Clearly this reflects the time of year in as much as membership subscriptions for 2008-9 have been settled in the past few months.
- 2.4 Accordingly, the finances of ASIBA are in a healthy state with more than adequate funds to cover the teacher-examiner training sessions for this year and translation costs.
- 2.5 Possible extraordinary budget items could be a 10 year ASIBA celebration as previously discussed which could serve as means of gathering in one place those connected with the OIB (*proviseurs*, ministry officials, Cambridge, schools etc). An

estimate would need to be made as to the cost of hiring a location, refreshments, travel costs (guest speaker) etc.

- 2.6 The cost of translating the website needs to be established. The President reminded the meeting that it had previously been agreed that ASIBA should put its funds to good use and not retain excessive reserves. The meeting supported the Treasurer's suggestion to retain approximately €1,500 for unexpected costs.
- 2.7 The meeting approved the income and expenditure statement.
- 2.8 Pascal Willis suggested a more formal accounting presentation of the financial statements and a more formalised provisional budget. It was agreed that he would pass on a suggested pro forma format.

3. Membership

- 3.1 A discussion took place on the status of membership renewals. Some members had not paid the membership subscription for 2008-9 and these had been chased up following the last Board meeting.
- 3.2 The General Secretary, David Gage, agreed to follow up on these. Peter Woodburn suggested a firm letter.

4. Website

- 4.1 Peter Woodburn announced his desire to withdraw from his Web-Master role as he felt that it needed fresh impetus and better technological expertise.
- 4.2 Derek Erb, a website professional, advised that he had agreed to take up this challenge, explained the technological advances since the site's birth and proposed to replace / recreate the site using the more modern tools now available. He will start work on it as soon as he can and will need ASIBA's officers to assist in providing certain documents in pdf format.
- 4.3 Derek Erb suggested the purchase a new domain name and move away from the CERN server. The meeting agreed on "ASIBA.info" as being the best one available. The costs of purchasing the name and web-hosting are marginal.
- 4.4 The meeting expressed its sincere thanks to Peter Woodburn for his time and efforts in creating and improving the Website which has become an indispensable means of communication for ASIBA.

5. Review of Inspectors' fees

- 5.1 The President reminded the meeting that it had been agreed to review the inspector's daily rate once per year.
- 5.2 A discussion took place and it was agreed that ASIBA should underline its appreciation for the key role that the inspectors play by increasing the rate to £150.

6. Ebooks

- 6.1 Pascal Willis raised the question of a pooling and/or bulk purchase arrangement between schools as regards Ebooks related to the OIB English Language & Literature and Geography/History syllabuses.
- 6.2 Derek Erb advised that the set books for English Language & Literature are available some free (in the public domain) and some for a licence fee. The free ones could be added to the website via a link. A link could also be created to the sites through which the licence fee ones can be purchased. The meeting approved this. Derek to check with Nick Baker (St. Germain) on the set books (which version, edition etc.).
- 6.3 As regards History/Geography there are no set books as such and teachers select a range of support materials. Peter Woodburn said that it might be possible to establish communications on this through the wiki used by the teachers.

7. Election of Board of Directors

- 7.1 The meeting was reminded that the mandate of all current Directors expires at this Annual General Meeting but that all were entitled to stand for re-election.
- 7.2 All the current Directors, having indicated that they wished to stand for re-election, were unanimously re-elected to serve for a term expiring at the AGM to be held in 2010, namely:

John Cadden (Lyon)
Derek Erb (Balzac parents)
David Gage (St. Germain parents)
Ivan Karaïvanov (EAB)
Glenys Kennedy (Fontainebleau)
Paddy Salmon (Sevres)
Anne Sargeant (Buc Parents)
Philip Shaw-Latimer (St. Germain)
Peter Woodburn (Ferney-Voltaire)

- 7.3 The President reminded the Directors that a Board meeting was to be held immediately following this General Meeting to elect the officers for the coming year, namely the President, Vice-President, Treasurer and General Secretary.

There being no other business, the President closed the meeting at 13:05 hours.

Glenys Kennedy, outgoing President

David Gage, Secretary