

ASIBA

Association des Sections Internationales Britannique et Anglophone

Association governed by the Law of 1st July 1901
Association régie par la Loi du 1er juillet 1901

Registered address: *Siège social:*
36 rue du Président Wilson, 78230 Le Pecq sur Seine

Minutes of the Annual and Extraordinary General Meeting of 21 January 2005 **Procès-verbal de l'Assemblée Générale Ordinaire et Extraordinaire du 21 janvier 2005**

DATE: 21 January 2005 at 4 p.m

PLACE: CIEP, Grande Rue, 92310 Sèvres

PRESENT

Active members (voting)

Represented by:

- | | |
|---|--------------------|
| 1. Peter Woodburn (Ferney-Voltaire) | |
| 2. Association ALA-ELP (Ferney-Voltaire) | Peter Woodburn |
| 3. Glenys Kennedy (Fontainebleau) | |
| 4. APE Section Anglophone
Collège International, Fontainebleau | Glenys Kennedy |
| 5. Ivan Karaivanov (EAB Etoile) | |
| 6. Section Anglophone (EAB Étoile) | Arnold Delaney |
| 7. Donna Philip (Lyon) | |
| 8. APESA Section Anglophone Cité Scolaire
Internationale de Lyon | Annabel Østergaard |
| 9. Philip Shaw-Latimer (St. Germain-en-Laye) | |
| 10. APE Section Britannique Lycée d'Etat
International à St. Germain-en-Laye | Magdalena Martin |
| 11. Paddy Salmon (Sèvres) | |
| 12. Sections Internationales de Sèvres | Paddy Salmon |

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| 13. | Cité Scolaire Grand Air British Section (La Baule) | Helena Blasco |
| 14. | APE Section Britannique du Lycée Grand Air (La Baule) | Yannick Moulin |
| 15. | Lycée Franco-Allemand (Buc) | Kathleen Thomas |
| 16. | Parents de la Section Anglophone de Buc (PSAB) | Patricia Comolet |
| 17. | Lycée International Victor Hugo (Colomiers) | Leslie Albiston |
| 18. | English 31 (Parents' Association of the Lycée International Victor Hugo, Colomiers) | Steve Thomas |
| 19. | Umbrella English Section Association (Grenoble) | Geoffrey Finn |
| 20. | Lycée Privé Saint Joseph (Le Havre) | Garry Headland |

Participating and Honorary members (non-voting)

- | | | |
|-----|---------------------------------------|----------------|
| 21. | APESA (Balzac) (Participating member) | Kathleen Gray, |
| 22. | David Gage (Honorary member) | |

Apologies / Absent excused:

Mme. Lafon (George Duby, Aix-Luynes)

MEETING

The President opened the meeting at 4 p.m.

1. Agenda

- 1.1 The agenda was taken as read and the outgoing President, Peter Woodburn, advised that no members had notified of their wish to add supplementary agenda items.

2. Overview of OIB development

- 2.1 Peter Woodburn, first referred to the graph showing the development of candidates being presented for the OIB who now total around 400 and which number likely to reach 500 in the near future as current students reach the last year of their studies.
- 2.2 The President suggested that members may need to think about the OIB differently and try to analyse why it is growing so strongly, although there may be no simple answer.

3. New schools

- 3.1 The developments of the OIB and in particular new schools offering the OIB will mean that the geographical spread of students will become greater and this will have implications in terms of cost for the organisation of examinations in the future.
- 3.2 There may be a new school offering the British version of the OIB, in Brittany. The President noted that potential new OIB schools sometimes have considerable work convincing parents and students that the implementation of the OIB system is worthwhile. ASIBA may need to think more about trying to support such new schools, but it is not clear how this could best be done.

4. Membership

- 4.1 The President noted that the membership of ASIBA had very successfully developed since its creation, at which time it was principally the schools with privately funded sections which joined, to the present situation where almost all schools / sections had joined as well.

5. Expenditure / Fundraising

- 5.1 The President reminded the meeting that it had always been expected that ASIBA could have a fundraising role in supporting the OIB, in such ways as may be possible, although up until now funding has only really come from members subscriptions.
- 5.2 As reported in the latest Newsflash the use of funds has been almost entirely devoted to continuing training for teacher-examiners and recently the induction of the new Cambridge Examining Board inspector.
- 5.3 The Directors of ASIBA have examined ways of fundraising but traditional sources, such as sponsorship from enterprises, require time and skills not really available within the Board. Therefore additional fundraising through a minimal levy of say €1 per family per OIB school had been discussed but questions remained as to the fairness of this, the details and the extent it would be possible in most (but not all) schools.
- 5.4 Therefore subscription fees from members remain very important as the principle source of funding. The President reiterated that funds are being primarily spent on supporting travel expenses for attendees at the examiner-teacher training sessions (as a safety net only where such costs cannot be funded from elsewhere), travel costs and attendance fees of the Cambridge inspector to come to such sessions / induction meetings and paying UCLES for the website.
- 5.5 The President reminded the members that the officers devote their time to the Association free of charge and bear personally or through their sections / schools all travelling and related expenses. The President added that the cocktail party organised to follow the meeting was the first expenditure of its kind (i.e. non-essential) since the creation of ASIBA.

6. Thanks

- 6.1 The outgoing President thanked the other officers Donna Philip (Vice President), Magdalena Martin (Treasurer) and David Gage (Secretary) for their services over the last year. He also thanked Simon de Nicholas, a Ferney-Voltaire parent, for his invaluable work on the Newsletter.

7. Increased Co-operation and Participation

- 7.1 The appointment of the new Cambridge inspector is developing positively and the appointment and active involvement of Mme. Kamoun, the delegated inspector from the *Inspection Générale* with responsibility for the language / literature, seems very positive. A year or so ago it would have seemed very unlikely that the French Inspector would be willing to attend a special meeting organised by ASIBA. The attendance of so many *Provisseurs* at the special meeting was also very encouraging.

8. Goals and Roles

- 8.1 The President underlined that the most important thing is that the British version of the OIB continues to function well under the new system implemented with the changes in the role of the Cambridge Board. The written exam works well, the oral exams are more difficult and ASIBA is doing its utmost to support and train the teacher-examiners so that they can do a professional job. ASIBA has put in place a review system after such training sessions and feedback seemed very enthusiastic.
- 8.2 The President remarked that the nature of ASIBA means that it seeks to federate the OIB sections / schools and a role perhaps to develop further would be promoting the OIB more widely, such as to Universities, employers, other schools and so on.
- 8.3 The President added some personal words about the importance of the quality of the teaching within the OIB system and expressed his wish above all to celebrate the continuing success of the dedicated teaching staff.
- 8.4 Finally Peter Woodburn, noting that he had held the post of President since the creation of ASIBA, confirmed his wish to step down as President and confirmed that he would not be standing for re-election. He confirmed his wish to present himself for re-election as a Director and to continue to assist ASIBA in this capacity as a member of the Board.

9. Treasurer's Report

- 9.1 Magdalena Martin, the Treasurer, presented a Profit & Loss account for the accounting period from 1st September 2003 to 31st December 2004. The balance at the bank is €2,833.58, a small amount of interest has been earned (€35.05).
- 9.2 Magdalena Martin confirmed her wish to step down as Treasurer and confirmed that she would not be standing for re-election as a Director.

10. General Discussion

- 10.1 Donna Philip, Vice President, gave her thanks to the outgoing President, Peter Woodburn, and to Magdalena Martin, the outgoing Treasurer.
- 10.2 Donna Philip expressed the view that the key subject was growth and how to cope with it, especially growth in the state sector.
- 10.3 Patricia Comolet (Buc) said that it had been helpful to be able to call Peter Woodburn and other schools to get information and moral support in their endeavours to introduce the OIB system. Donna suggested that a database of useful information for new schools could be worthwhile.
- 10.4 Peter Woodburn stated that the new OIB Handbook being prepared included information on whom has to be contacted in order to open a new OIB section.
- 10.5 Helena Blasco suggested that old OIB exam papers could be collected and collated in a central bank available to all.
- 10.6 Philip Shaw-Latimer suggested that ASIBA may need to broaden its approach to training, as new sections open, since there could be teachers who do not have the language / literature background who might need additional courses to switch to these subjects. Helena Blasco agreed with this.
- 10.7 A discussion took place on the funds of ASIBA, about €3,000 at the bank, and Peter Woodburn expressed the view that this was not enough for new projects / actions such as the forthcoming meeting between the new Cambridge moderator and Mme. Kamoun, the 'inspecteur general', and the needs are generally likely to increase. Philip Shaw-Latimer agreed.
- 10.8 Donna Philip questioned how to obtain extra funds. Patricia Comolet said that it would be useful to share information as to sources of official funding and Donna Philip commented that it is normally a case of applying to the relevant *Rectorat* but the rules and results vary from place to place. The Conseil Regional was mentioned.
- 10.9 Steve Thomas (Parents' Association, Toulouse) commented on his school where the OIB has been introduced at the Proviseur's behest, with the first students being taking the exam next year. He felt that it was going to cost more in terms of training and visits and felt that the situation was uncomfortable for the parents association where 50% of parents are fee payers. He felt that ASIBA should be lobbying to get proper funding on a national basis.
- 10.10 Philip Shaw-Latimer expressed sympathy for this and confirmed that everything would be simpler if there were a local or national fund, but the system is strapped for cash. DRIC controls the funds and it is a struggle to keep the budget from year to year just for the administration of the exam. Steve Thomas noted that even so his parents' association gets some criticism for being a fee paying section within the *Education Nationale* system.

- 10.11 Paddy Salmon felt that any further funding from the schools / associations themselves should be based pro rate on the number of students following the OIB cursus, rather than the way the ASIBA annual subscription of €85 per year is the same for larger or smaller schools.
- 10.12 Derek [] (Balzac) reminded the meeting that Balzac is an entirely State school (with no privately funded sections) and even so are now paying the annual subscription fee and that the parents' association (of which only about 50% of parents are members) has made efforts to help fund the taking of the exam.
- 10.13 Arnold Delaney of EAB recommended that the Board consider a 3 year plan to try to establish what is likely to be needed in funding. He felt that the OIB could become a victim of its own success and costs may increase significantly if the trend in growth continues and the current budget seems too low.
- 10.14 Les Albiston (Colomiers) questioned the role of ASIBA and Donna Philip confirmed that its role up to now has been devoted to the support of the OIB, although its Articles do allow wider activities. Peter Woodburn reminded members that ASIBA was formed at a time when the British version of the OIB was under threat due to the changed position of the Cambridge Examining Board, but that things had progressed and members could be more bullish about the future.

11. Election of Board of Directors

- 11.1 The meeting was reminded that the mandate of all current Directors expired at this General Meeting but that all were entitled to stand for re-election.
- 11.2 Magdalena Martin confirmed that she would not be seeking re-election this year, her daughter having finished her education at the Lycée International of St-Germain-en-Laye.
- 11.3 All the other current Directors present who are active members namely:
- Ivan Karaivanov
 Glenys Kennedy
 Donna Philip
 Paddy Salmon
 Philip Shaw-Latimer
 Peter Woodburn
- agreed to stand for re-election and were unanimously re-elected to serve for a further term of approximately one year, expiring at the AGM in 2006.
- 11.4 The meeting also recommended to the Board (which may appoint Directors outside active members) the re-election of David Gage (honorary member) and Kathleen Gray (participating member).
- 11.5 The President reminded the Directors that a Board meeting was to be held immediately following this General Meeting to elect the officers for the coming year, namely President, Vice-President, Secretary and Treasurer.

12. Change of Registered Address

- 12.1 The meeting noted that the registered address of ASIBA is currently at the address of Magdalena Martin who is not presenting herself for re-election and agreed to change it to the address of the Secretary, David Gage.
- 12.2 The meeting resolved to change the registered address of the Association which shall now be 21 allée de Bourrienne, 92500 Rueil-Malmaison and consequently to modify Article 4.1 of the Articles of Association, as follows:
- 4.1 The registered address of the Association is fixed at 21 allée de Bourrienne, 92500 Rueil-Malmaison.

There being no other business, the President closed the meeting at 17:10.

Peter Woodburn, President

David Gage, Secretary