



**ASSOCIATION DES SECTIONS INTERNATIONALES
BRITANNIQUES ET ANGLOPHONES**

Association subject to the law of 1st July 1901 and the Decree of 16th August 1901
Association régie par la Loi du 1^{er} juillet 1901 et le Décret du 16 août 1901

Registration no. / No. d'enregistrement: **28028455**

Registered address / *Siège social*: 21 allée de Bourrienne, 92500 Rueil-Malmaison

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS
PROCÈS-VERBAL DE LA
RÉUNION DU CONSEIL D'ADMINISTRATION**

DATE: 4th December 2008

PLACE: Château de Hennemont, Lycée Internationale, Saint Germain-en-Laye

PRESENT:

1. Glenys Kennedy (Fontainebleau), President
2. Patrick (Paddy) Salmon (Sèvres), Vice President
3. Philip Shaw-Latimer (St. Germain), Treasurer
4. David Gage (St. Germain parents), General Secretary
5. John Cadden (Lyon)
6. Ivan Karaïvanov (EAB Étoile)
7. Peter Woodburn, (Ferney-Voltaire)

ABSENT excused:

Derek Erb (Balzac parents)
Anne Sargeant (Buc parents)

MEETING

Glenys Kennedy, the President, opened the meeting at 9:30

1. Minutes of last Meeting

The Minutes of the last meeting of the Board, already reviewed, amended and approved via email, were signed.

2. Subscriptions and membership 2008 and 2008-9

- 2.1 David Gage, Secretary, reported on renewals for the calendar year 2008. All members had renewed in 2008 except for Lycée Georges Duby, Aix (although its parents

association had renewed) and AAEIR (parents' association Reims). The renewal form for APESA, Lyon, had been misplaced but the renewal subscription will now be paid.

- 2.2 The Secretary agreed to remind Aix and Reims when the renewal forms for 2008-9 are sent out, which should be within the next week (or so). Renewal forms for the members present were handed out.
- 2.3 It was suggested that the renewal forms be accompanied by a letter explaining how ASIBA's funds were used in 2008 and plans for 2009, possibly with a pie chart.
- 2.4 The two current OIB schools which are not yet members are Strasbourg and Clermont-Ferrand. It was agreed that the Board members present who would be attending the Heads of Section meeting would encourage the representatives of these schools to join.
- 2.5 The meeting was pleased to note that APARL Chantilly had joined ASIBA for the current year (2008-9).

3. Financial matters / income & expenditure statement

- 3.1 Philip Shaw-Latimer, the Treasurer, gave some information on the financial statements of ASIBA. Adrian Barlow and Claire Sladden, the Cambridge inspectors, had been reimbursed their expenses and fee for the autumn training session (the spring sessions having been settled earlier in the year).
- 3.2 Rob Miller and Alan Ackroyd had been reimbursed their expenses for the presentation of the OIB to UK university admissions officers in London which took place in June.
- 3.3 Earlier in the year the fee for the translation of the Handbook into French had been paid, some annual up-dating is to be anticipated [*see below*].
- 3.4 The Association's saving account has a credit balance of around €4,800 with the current account being maintained at a minimal level and topped up as needed. The meeting expressed the view that, subject to retaining say €1,800 to cover unexpected needs, these funds should be put to good use. A further amount of about €4,700 should be received in January if all members settle the renewal fee for 2008-9.
- 3.5 The Board reviewed ASIBA's expected income and its ordinary recurrent expenditure. It was agreed that a formal budget for 2008-9 would be prepared by the Treasurer. Known annual recurrent expenses are the inspectors' expenses (maximum €1,500) and Handbook translation up-dating (estimated at €500 maximum).
- 3.6 The meeting noted possible expenditure in support of the working group on the Geography / History syllabus development [*see item 7 on the agenda below*].
- 3.7 It was agreed that the translation of the website into French was a priority and that an estimate of the cost should be obtained. Peter Woodburn pointed out that the website could clearly always be developed further and its appearance improved.

3.8 Another budget item might be a new 5-year event similar to the presentation and cocktail reception held in 2005. Some discussion took place on such an event which would probably need to be linked to some other event which schools' *Provisseurs* would be likely to attend.

4. Handbook – usefulness of translation and up-dating

4.1 The Board agreed that the translation of the Handbook (now on the Website) had been essential and a good use of ASIBA's funds.

4.2 The meeting noted the necessity of annual up-dating of the French version as changes are made to the English version. It was anticipated that the cost would be minimal if the same translator, Joel Tarel, who had kindly charged ASIBA a modest fee, would be prepared to assist again (the President agreed to check).

5. Presentation to UK Universities in June / Report / PowerPoint / Reimbursement of expenses

5.1 It was noted that, with the kind permission of Rob Miller and Alan Ackroyd, their Presentation Notes and PowerPoint file had been added to the ASIBA Website (see For Schools / University Entrance / OIB Presentation 08). Their expenses had been reimbursed (total €715).

5.2 Patricia Comolet raised the possibility of something similar for appropriate US University representatives / the College Board, a concept the Board approved. This led to a discussion on raising the profile and perceived value of the OIB vis-a-vis French Universities and "*Grandes Ecoles*". It was suggested that perhaps the proposed ASIBA 5-year event could include representatives of the "*Grandes Ecoles*". Paddy Salmon advised that Anne Potonnier (Sèvres) would probably be interested in helping to raise the profile of the OIB with the Prépas which she considers important and one of the priorities.

5.3 Philip Shaw-Latimer mentioned a congress, organised by the FDEI, to be held in March in Valbonne at which French *Provisseurs* and administrators would be present. The possibility of ASIBA making a presentation on the OIB (either in a workshop or on the main platform) was discussed and it was agreed that, despite some hurdles and issues (and a previous rejection), the President should explore the possibilities.

5.4 Philip Shaw-Latimer suggested that, in order to raise awareness, the ASIBA logo be added to documents related to the regular teacher-examiner training sessions which would serve to remind attendees and others of ASIBA's support. The Board approved this suggestion.

6. New British option OIB schools

Philip Shaw-Latimer, Treasurer, mentioned potential future OIB schools in Manosque, Lille, Dijon and Besancon. He felt that schools should join ASIBA no later than the term in which students start in *Seconde*. Patricia Comolet underlined the assistance and support ASIBA and its members can give to new OIB schools.

7. History-Geography oral / PowerPoint and note / Funding of expenses related to the proposed work group meetings

7.1 The meeting noted the proposed changes in the Geography / History exam and the creation of a working group which had requested financial support from ASIBA for travelling expenses for meetings.

7.2 The Board considered that this syllabus development is important and a suitable use of the Association's funds subject to further details (number of meetings / persons, estimated amount, etc.). John Cadden and Peter Woodburn anticipated that most of the work of the group could be carried out remotely (via a wiki platform, of which there are free versions available) with the need for perhaps two or three persons to travel (same day return) for one or two in-person meetings. It was agreed to seek further details before making a decision.

8. Inspectors' fees – procedure for reviewing

It was noted that it had been agreed to review the inspectors' daily fee rate annually; the President and Treasurer to review and revert to the Board if any change is recommended.

9. Planned changes for international sections? (question of Chris Brown) / Recruitment of Staff (question of Isabelle Miller)

9.1 It was noted that Christine Brown (La Baule) had asked a question via email related to proposed legislative changes which would affect international sections. Peter Woodburn mentioned that there had been some speculation on Geography / History continuing to be part of the common core of the syllabus. It was noted that the legal text was due to appear during the current month and there is a certain amount of rumour and speculation.

9.2 The President agreed to respond to the email received from Isabelle Miller (APESIA, Nogent) relating to recruitment issues but it was not apparent whether ASIBA could assist in this respect as it was felt that this issue is one which has to be dealt with at a higher (i.e. *Provisieur*) level.

10. Follow-up on business / action points from previous meetings

The Secretary agreed to review and follow up by email.

There being no further business to discuss the meeting closed at 12:45

[signed]

Glenys Kennedy, President

[signed]

David Gage, Secretary